

**FINAL APPROVED**

**ADVISORY BOARD ON MIDWIFERY  
Minutes  
February 2, 2018**

The Advisory Board on Midwifery met on Friday, February 2, 2018, at 10:00 a.m., at the Department of Health Professions, Perimeter Center; 9960 Mayland Drive, Henrico, Virginia, 23233.

**MEMBERS PRESENT:**

Kim Pekin, CPM, Chair  
Maya Gunderson, CPM  
Natasha Jones, MSC  
Mayanne Zielinski, CPM

**MEMBERS ABSENT:**

Ami Keatts, M.D.

**STAFF PRESENT:**

William L. Harp, M.D. Executive Director  
Alan Heaberlin, Deputy Executive Director  
Elaine Yeatts, DHP Senior Policy Analyst  
Colanthia Morton, Operations Manager  
Beulah Baptist Archer, Licensing Specialist

**GUESTS PRESENT:**

Jennifer MacDonald, Public Health Nurse  
Manager, VDH

Willie Andrews, Director, Laboratory  
Operations, DGS

Janet Rainey, Director and Registrar, Office of  
Vital Records

Glenda Turner, VMA  
Adrienne Ross, VMA  
Marinda Shindler, VMA  
Michelle Reid, VDH  
Denise Cox, VDH  
Misty Ward, Brookhaven Birth Center

## **CALL TO ORDER**

Kim Pekin called the meeting to order at 10:09 a.m.

**EMERGENCY EGRESS PROCEDURES** – Alan Heaberlin announced the Emergency Egress Procedures.

**ROLL CALL** –Beulah Baptist Archer called the roll, and a quorum was declared.

## **APPROVAL OF MEETING MINUTES of September 29, 2017**

Maya Gunderson moved to approve the September 29, 2017 minutes. The motion was seconded and carried.

## **ADOPTION OF THE AMENDED AGENDA**

Maya Gunderson moved to amend the agenda to include a presentation by Janet M. Rainey from the Office of Vital Records on the Electronic Birth Certificate process. The motion was seconded and carried.

## **PUBLIC COMMENT ON AGENDA ITEMS**

None

## **NEW BUSINESS**

### **1. Legislative Update**

Ms. Yeatts reviewed legislation introduced in the 2018 General Assembly that might be of interest to the Advisory Board. No action was required.

### **2. Discussion regarding the timeliness and process for disseminating information to the midwifery community.**

Jennifer MacDonald (VDH) and Willie Andrews (DCLS) addressed the Advisory Board on HB 449 and HB 1174 that clarify newborn screening tests and the timeliness in which the screenings are administered. They also discussed HB 1362 that will require the Department of General Services to ensure timely newborn screening services by offering the screenings seven days a week. Ms. Andrews impressed upon the Advisory Board the need to quickly discover time-critical illnesses and disorders on a state level and invited its members to become a part of this initiative.

**3. Janet M. Rainey from the Office of Vital Records on the Electronic Birth Certificates.**

Ms. Rainey and her staff provided a PowerPoint presentation for the Advisory Board that reviewed the process in detail for completing and submitting electronic birth certificates. They presented the tutorial of the Electronic Birth Certificate (EBC) process that begins training from March 2018 until May 2018; registration in June 2018, with the live rollout date of July 1, 2018. They spoke to several options for training that include computer-based independent training, group training at her office facilities, or satellite group training. The presentation included records retention strategies and several features of the EBC interview process that may be of concern to CPM's. Dr. Harp inquired of Ms. Rainey if she could draft a one-page document that the Board could disseminate to the 74 Virginia licensed midwives regarding this EBC initiative. The Advisory Board and Vital Records staff discussed deadlines for submission of the documents and training opportunities for the midwifery community to complete and submit electronic birth certificates.

**ANNOUNCEMENTS**

Mr. Heaberlin provided Midwifery licensure statistics in Virginia as of February 2, 2018.

Licensed Midwives	74
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**NEXT MEETING DATE**

June 8, 2018, at 10:00 a.m.

**ADJOURNMENT**

Maya Gunderson moved to adjourn the meeting. Motion seconded and carried.

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Kim Pekin, CPM, Chair

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William L. Harp, MD  
Executive Director

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Beulah Baptist Archer, Licensing Specialist